Minutes of Meeting 1 August 2016, 6:00pm, LOCATION: YBPS Staffroom

ATTENDEES:
✓ Joanne Anderson, (YBPS Parent, P&C)       ✓ Sharon Taylor, (YDHS Principal)
✓ Samantha Curtis, (YBPS Parent)            ✓ Mauveen Titlestad, (YDHS Staff)
✓ Victoria Dall, (YBPS Parent)              ✓ Delva Russell, (YDHS Staff)
✓ Amy Chalkley, (YBPS Staff)                ✓ Charlene Thrupp, (YDHS Staff)
✓ Paul Fuller, (YBPS Staff)                 ✓ Narelle Craigie, (YDHS Staff)
✓ Matt Jarman, (Principal YBPS)             ✓ Marian Strachan, (YDHS Staff)
✓ Liam Day, (YBPS Parent)                   ✓ Carly Nasso, (YDHS Parent, P&C)
✓ Darren Meakins, (YBPS Parent & Chairperson) ✓ Rick Fennell, (YDHS Parent & Chairperson)
✓ Carla Humphrey, (YBPS Staff)              ✓ Heather Jackson, (YDHS Parent)
✓ Sonia Matson, (YBPS Staff),

1.0 Welcome and Apologies
1.1 Apologies: YDHS: Adam Lewis, Linda Aitken, Jon Kelly, Darren Curtis. YBPS: Tracey Roberts

2.0 Welcome
Matt Jarman and Sharon Taylor:
• All welcomed to the inaugural gathering of both the YBPS Board and YDHS Council;
• Purpose outlined;
• Difference between a ‘council’ and a ‘board’ discussed to establish a shared understanding of the framework in which both schools operate, their similarities and their differences.

3.0 Introductions
Paul Fuller, (MC):
• Identified his own experiences working in the Landsdale Cluster and the obvious opportunities for Yanchep:
• Outlined parameters for the evening:
  o One hour allocated;
  o All contributions have equal value, no matter how long someone’s service or experience in the local area may be;
  o The goal of identifying actionable achievements within the next six weeks;
  o Use of the DOE Strategic Plan: High Performance, High Care as the framework for feedback. (Separately collated).

4.0 High Performance, High Care
Paul Fuller:
4.1 Participants asked to identify 5 areas they believe are working well within their school, partnered with a member from the other school and then asked to place these observations under the 5 headings, (four form the HCHP plan and the fifth labelled ‘Responding to community needs’)
4.2 Participants asked to follow the same process identifying five areas of concern.

4.2 Participants grouped to review all observations and to identify an actionable outcome that can be achieved in the following 6 weeks. (Separately collated).

5.0 Meeting Close / Next meeting
7:15pm
DATE: TBA                      LOCATION: YDHS

Chairpersons: Darren Meakins Rick Fennell
Principals: Matt Jarman Sharon Taylor