At Yanchep Beach Primary School we will follow DOE procedures and guidelines to ensure the safety of all of our students and their well-being.

**Yanchep Beach Primary School will:**

- Prepare and distribute as required Health Care planning for identified students;
- Provide and arrange for training and resources as required;
- Manage student and family confidentiality;
- Distribute updated policy as requested, including staff intranet;
- Arrange provision of an educational program for a student who is absent for more than 10 days due to certified illness.

**Staff will:**

- Be aware of all food allergies of all students within their classrooms;
  - Must be available to relief staff;
- Aware of how we promote healthy eating within the school community;
  - Students will only be supplied with ‘red’ foods on limited occasions and in small amounts when it is approved as part of the learning program. (Healthy Food and Drink Policy Sect 3.1). This may include:
    - Birthdays;
    - End of semester class rewards;
    - Occasional class rewards as part of curriculum delivery.

**Parents:**

- Must value working in partnership or cooperation as part of their shared responsibility for managing student health care;
- Ensure medical information is updated immediately;
- Provide requested documentation if required