

# Yanchep Beach Primary School Board Minutes

## 4<sup>th</sup> May 2015



### Minutes of Meeting No 1 / 2015

LOCATION: YBPS Staffroom

#### ATTENDEES:

- Joanne Anderson, (P&C liaison, non-voting position)
- Samantha Curtis, (Parent)
- Victoria Dall, (Parent)
- Linda Gilleron, (Staff)
- Nadean Duffy, (Staff)
- Matt Jarman, (Principal)
- Kate Torrance, (Parent)
- Darren Meakins, (Parent)
- Carla Reed, (Staff)
- Tracey Roberts, (Community representative, non-voting position)
- Carla Zoghbi, (Staff)

### 1.0 Welcome and Apologies

1.1 Opening and Welcome. The meeting was opened by Darren Meakins at.

1.2 Apologies: Kate Torrance

Confirmation of agenda: No agenda items forwarded. Agenda confirmed.

### 2.0 Disclosure of Interest

Conflict of Interest. No disclosures

### 3.0 Financial Statement

- One Line budget statement presented.:
    - \$-22412.35 from last meeting discussed, charged for 4.8FTE gardener time in 2014 over a 2 week period which was an error. DOE to confirm correction.
  - Increase in disability adjustments a a result of recent YBPS submissions for support, total disability allocation of \$100 000 which has been totally directed to Special Needs EA allocations seeing this increased to 1.6FTE from 1.0FTE in December 2014.
  - \$146 148 allocation for new appointments for semester 2 2015 may be increased to \$213 000 pending a budget review meeting later this week which will reduce the budget FTE variance to \$67 000.
- 3.1
- \$25 000 is allocated to teacher relief, which is a generous allocation.
  - Tracey suggested YBPS link with CoW Financial Counsellors given the hardships people across the community are facing, through the newsletter and within the school website when published.
  - Universal access is the term given to the 15hours of Kindergarten, state government has topped this up from 13.5hours in this financial year but now may permanently be supported by the federal government.
  - Contributions: Total contributions risen from 27% to 42% since the last meeting. Clarification of incentive competition discussed and resolved as:
    - One entry per household

- Should there be outstanding amounts owing they are deducted from the prize should it be won by a family. Unanimous board support.
- Draw to be conducted by P&C representative, Principal and a third party.
- Disability allocation. Darren asked for explanation of the disability allocation formula. To be detailed at the next meeting.

#### 4.0 Principal's report

- Discussion of WAPPA President article regarding 'helicopter parenting' and the linked prevalence emerging at YBPS. Most notably in ECE cohorts.
  - No feedback received to the school regarding the article
- Tracey Roberts suggested a regular schedule of parental conferences, speakers, possibly warmer months.
- New play pod equipment and initiative explained and demonstrated through YouTube link and distributed handout. The pods provide students with stimulated play experiences, critical thinking opportunities and generate positive, social experiences. Admin researching costs but aim to utilize 2014 reserved funding of \$75 000, although the budget for the pods is not to exceed \$30 000. Materials are consumable, partnership with Mindarie Regional Council recycling program may be of assistance as suggested by Tracey Roberts.
- Student growth, has not reached 500 enrolments, current total is 486:
  - 10 classrooms under formula
  - 6 classrooms on formula
  - 2 classrooms over formula
  - Most under classrooms under formula have limited space, except PP, which has the highest of 9 vacancies across 3 classrooms.
  - Modelling for semester 2 class reconfigurations currently being considered.
- Tracey Roberts: New Baptist school opening in Two Rocks formally announced. Opening K-11 in 2016.
- Attendance. School is happy with current rate. The year 4/5 cohort is the most likely to not explain their absence. The school enjoys an attendance rate approximately 2% higher than the state.
- Board re-elections. Positions to be advertised in the school newsletter for two parent vacancies and 4 staff vacancies to be advertised internally.
- Term 2 calendar has been released.
- Board members who contributed to the Principal's review process were thanked. These results are collated and used to formulate a Leadership Action Plan, which can be accessed by the Director General upon request.
- Information from recent IPS Principal's meeting with Director General:
  - Financial surplus should be valued as potentially as harmful as a deficit
  - Expert Review Group has always had authority to include IPS schools although this may not be widely understood.
  - DOE investigating auxiliary hire agencies for short-term employment needs of schools.
  - Increasingly recognized the number of applicants to promotional positions is declining.

#### 5.0 P&C – Joanne Anderson

- Movie night raised \$800. Lots of hard work and limited volunteers.
- 5.1 • Mother's Day Stall approximately \$1 000 raised. Older students may go first next time, the school's roster system worked well.

- Adidas Fun Run pushed to term 3.
- Donation of \$1 000 approved to support Jump Rope For Heart initiative.
- Request from school for unallocated funds, (approximately \$5 000) to be directed to reducing school debt incurred from uniform purchases.
- Girl pants will not be available for this winter. Pants unresolved.
- School Board is happy with initial spray jacket designs but wary of colour matching to current uniform. May become an endorsed addition but not replacement of current jackets.
- Nell Gray versus Eclipse cost analysis presented. Discussion of the quality difference a key point. Eclipse much cheaper but inferior quality shown in the samples presented. P&C dissatisfied with Nell Gray service but not product quality. Darren self-nominated to contact Nell Gray to discuss.
- Jo requested to get a spray jacket price from Nell Gray.
- Disco 12<sup>th</sup> June, 'Winter Wonderland' theme being considered.

#### 6.0 General Business

- Tracey Roberts: Has invited community leaders to visit and see the school's nature playground, (Community Development Group).
- IPS training was found to be very informative by those who attended, specifically regarding confidentiality and governance. Darren is still unpacking some of the information and will discuss it a later meeting.
- Parents able to bring 0-3yo to Mother's Day event but must be responsible at all times, especially around the Nature Play.
- PA System at the Anzac ceremony was compromised by the wind and not loud enough.

#### 7.0 Next Meeting

DATE: June 8th 2015, 6:00pm

LOCATION: Staffroom

#### 9.0 Meeting Close/Adjournment/Next meeting

The meeting was closed by Chair: Darren Meakins at

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Signed (Chair)

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Date: