

Yanchep Beach Primary School Board Agenda

30 May 2016



Minutes of Meeting 30 May 2016

LOCATION: YBPS Staffroom

ATTENDEES:

- Joanne Anderson, (P&C liaison)
- Samantha Curtis, (Parent)
- Victoria Dall, (Parent)
- Amy Chalkley, (Staff)
- Matt Jarman, (Principal)
- Liam Day, (Parent)
- Darren Meakins, (Parent)
- Carla Humphrey, (Staff)
- Tracey Roberts, (Community representative, non-voting position)
- Sonia Matson, (Staff),

1.0 Welcome and Apologies

1.1 Opening and Welcome

1.2 Apologies: Tracey Roberts & Sonia Matson

Confirmation of agenda: agreed

1.3 Past minutes: agreed. Victoria Dall & Samantha

2.0 Disclosure of Interest

Conflict of Interest. Nil

3.0 Financial Statement

- Voluntary Contributions to date
 - 40% paid to date
 - \$13,797.00 amount paid to date

3.1 • Year 6 Graduation

- 56% paid to date
- \$740.00 received amount to date

Moved by: Liam Day

Seconded by: Jo Anderson

4.0 Principal's report

- 2015 Annual Report
 - Has been edited and is online
 - Thanks to members for their feedback and input
- 2017 Booklists, begin discussion
 - Other options? Office Max, Officeworks
 - Jo Hoskins and Matt to look into different suppliers and how they compare? Bring to next meeting to discuss.
 - Will Campion still offer free postage?
 - In 2015, \$2300 was reimbursed to our school.

4.1 • Social Media and parent communication

- Positive meeting with the owners of 'YBPS Second Hand Uniform Page'. A positive outcome with parent now carefully managing the Facebook account
- Banner and some other information has been updated to help with consistency about dress code and expected standards.

• School Board Terms of Reference

- Given to board members. To be discussed at next board meeting. Important it is read for input.

• Crossing guards

- Two crossing areas
- Darren to email Tracey tomorrow

- Darren to spoke to Ryan at the CoW, he has had the forms signed off by Management and has sent them back to YBPS; YBPS is to then submit to WA police (Ryan has been liaising with Matt Jarman)
- Images from CoW displayed
- Issues with the count discussed, such as pedestrians not counted who crossed away from the count point
- 2017 Swimming Lessons
 - Pressure to go to the Lagoon for convenience
 - Would still need to book buses to go to the Lagoon as it's too far to walk
 - Matt to ask if younger students could fit in at the pool. Perhaps older students go to the Lagoon?
 - 2017 Term 4 - Week 9 & 10
- IPS review planning
 - High impact and low impact issues that either positively or negatively impact the school
 - School leadership team to reassess and address common themes.
- Aboriginal Cultural Standards Framework:
 - Renaming of school blocks
 - Block 1 – Warden (Sea), pronounced Warh-den
 - Block 2 – Marlak (Bush)
 - Block 3 – Bilya (Wetlands), pronounced Bill-ya
 - Block 4 – Yorakal (Caves) pronounced Your-a-kol
 - Mosaic artworks
 - Week 6 & 7 Work shed will be onsite helping our students create the mosaic murals for each block.
 - PALS Grant- YBPS was successful and will be receiving \$750 in the following weeks. This will contribute to the payment of the mosaic murals.
- Attendance report shared, including Feb 4- present day data distributed
 - State average attendance 92.5%
 - YBPS attendance 91.51% - sitting below the state average.
 - Unauthorised absence and vacation leave remain ongoing but are considered better than in other locations.

Moved by: Victoria Dall

Seconded by: Liam Day

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5.0 P&C – Joanne Anderson

- Jo to request Sharon at Neil Gray to email Matt and Darren the monthly report

P&C ACCOUNTS (As at 30/5/2016)

CANTEEN	\$ 4548.38
UNIFORM	\$ 4849.55
GENERAL	\$ 8872.27
PETTY CASH General	\$ 16.02
PETTY CASH Canteen	\$ 75.10

5.1 DEBT

Nell Gray	\$ 4910.24
YBPS	\$ 8859.45 (Debt at 15/08/2014 \$37918.45)

PAYMENTS

Nell Gray	\$5000.00 (10/5/2016)
YBPS	\$5000.00 (4/5/2016) From General account

Still waiting on news on skort replacement. Nell Gray's communication and response to emails and calls

has been very poor the last 6-8 weeks. No ETAs on Size 4 jackets and polos (ordered 22nd March 2016, we've run out) or new microfibre jackets (ordered 8th April 2016)

Uniform shop sales have been steady. Debt to Nell Gray is greatly reduced with next payment expected to take balance to \$0. (New stock arriving will run it back up again)

Canteen has asked P&C to approve an extra opening day for term 2, preferably a Wednesday. An online survey was conducted focusing on preferred open day, the most important aspects to families, preferred payment method(s) and preferred balance between 100% healthy homemade vs 100% processed treat foods on the menu. (See survey) The results will be considered at the next canteen meeting on 13th June and utilised in future planning and policies.

Mother's Day fundraising was very successful. Thank you to all staff for your support.
Gift Stalls raised \$1227.85 Cupcake Stall raised \$836.

Upcoming events;

Bunnings sausage sizzle	Monday 6 th June	(Mindarie)
Finding Dory Movie Night	Friday 1 st July	(Grand cinemas Currumbine, note going home this week)
Glow Disco	Friday 22 nd July	(Week 1 Term 3)
Father's Day Breakfast	Thursday 1 st September	

General Business

Reminders

- **Matrix of school board effectiveness, (May 6)**
- **Terms of reference**

7.0 Next Meeting

DATE: 25/07/16

LOCATION: Staff Room

9.0 Meeting Close/Adjournment/Next meeting

The meeting was closed by Chair: Darren Meakins



Chairperson Darren Meakins



Principal Matt Jarman

Date 30/5/2016